



The Goslings Preschool

Registered Charity No. 1209514

Student Placement Policy

Policy Statement

The Goslings Preschool recognises that qualifications and training make an important contribution to the quality of the care and education provided by early year's settings. As part of our commitment to quality, we consider requests for placements to students undertaking early year's qualifications and training, such as those studying for the CACHE level 2 Certificate in Preschool Practice and CACHE level 3 Diploma in Preschool Practice.

Aim

For students on placement with us, we aim to provide experiences that contribute to the successful completion of their studies and those that provide examples of quality practice in early years care and education.

Procedures

1. We require students to meet the 'suitable person' requirements of Ofsted, including a Disclosure and Barring Service (DBS) check.
2. In addition, we require schools placing students under the age of 17 years with our preschool to vouch for their good character.
3. We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
4. Students who are placed in our preschool on a short-term basis are not counted in our staffing ratios.
5. Students and apprentices over the age of 17 who are undertaking a Level 3 qualification may be considered to be counted in the ratios if the Preschool Manager deems them to be suitably qualified and experienced.
6. Trainee staff employed by our preschool may be included in the ratios if they are deemed competent.
7. We take out employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
8. We require students to adhere to our confidentiality policy.
9. We cooperate with students' tutors in order to help students to fulfil the requirements of their course of study.
10. We provide students, at the first session of their placement, with a short induction on how our preschool is managed, how our sessions are organised and inform them of our policies and procedures that they are required to read and fully understand.
11. We communicate a positive message to students about the value of qualifications and training.
12. We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of our preschool.
13. We ensure that trainees and students placed with us are engaged in early years training, which provides the necessary background understanding of children's development and activities.
14. We ensure that students feel supported by our staff at all times.

This Policy has been reviewed and agreed by The Goslings Management Team and Parental Committee.